

**LIST OF DOCUMENTS TO BE SUBMITTED WITH THE STUDENT VISA
APPLICATION FOR THE ACADEMIC YEAR 2020 - 2021**

- 1) "D-type" application form, duly filled and signed, complete with two recent passport pictures (not older than 6 months).
- 2) A valid passport expiring at least three months after the visa expiration date, a copy of the pages containing personal data, previous visas and entry/exit stamps, if available, and a copy of the Azerbaijani Identity Card.
- 3) Birth certificate translated in English and a copy of both parents' identity cards.
- 4) A certified copy, apostilled and officially translated, of the High School Diploma with a list of the grades obtained and, in the case of postgraduate courses, a copy of the University Degree with grades and a detailed curriculum (study plan).
- 5) The print-out of the pre-enrolment form from the University portal or, in the case of Institutions like AFAM or other Higher Institutions, an official letter of eligibility to enrolment or pre-enrolment.
- 6) If the previous studies or specialization of the student are not consistent with the university course that he/she intends to attend, a note in Italian or in English shall be attached in order to clarify the reasons that have led to the decision to attend such course.
- 7) If the university course is taught in English, a TOEFL or IELTS Academic certificate, obtained not before 30/10/2018, will have to be attached, unless the University certifies that an English language assessment has been positively conducted.
- 8) Statement about the overall family economic condition (download the [form](#)). Please be noted that the income of cohabiting brothers or sisters older than 18 will only be considered subsidiary incomes.
- 9) Documents supporting the statement about the student's family economic condition, aimed at proving that the parents of the applicant possess the financial means to economically support their child during his/her studies in Italy: work certificates, or, in the case of self-employment, an official certificate issued by the relevant tax authority regarding the net income of the last fiscal year, original bank statements concerning the movements of the last six months signed by the bank and showing salaries, pensions or regular incomes from self-employment activities, bank deposits opened no later than six months from submission of the visa application, documents concerning real estate properties and/or rental agreements and any other proof of income. No bank guarantee will be accepted as a proof of possession of financial means.
- 10) Documents proving an accommodation in Italy:
 - a) In the case of a private property: invitation letter and copy of ID signed by the inviting person (if the inviting person is a foreign citizen, a copy of his residence card in Italy is required; If he is an Italian citizen, a copy of his passport or ID should be submitted);
 - b) In the case of an organization, institution or religious congregation: invitation letter and copy of ID signed by the inviting person;
 - c) In the case of a hotel or dormitory: a document confirming a reservation for at least 30 days.
- 11) Medical travel insurance. Insurance policies issued by either Azerbaijani or Italian insurance companies will be accepted, provided that they do not include any exceptions or restrictions (like exclusion of coverage for certain diseases or for the fees in case of urgent hospital admission).
- 12) Ticket reservation.

Please be noted that pre-acceptance or acceptance of a student on the part of a university shall not bind the Embassy of Italy in Baku to the issuance of a student visa, which will be only granted if the income and merit requirements are met.

Apart from assessing the ability of a student to undertake his/her studies in Italy, the Embassy will evaluate the overall personal and family economic condition which must prove to be suitable to guarantee with certainty and on a monthly basis the financial means to economically support their child during his/her stay in Italy.

The visa application fee amounts to the equivalent in Manat of Euro 50.00. Incomplete requests will not be accepted. The Embassy reserves the right to request additional documents. All documents submitted will be kept for the Embassy records. Submission of all the aforementioned documents and even the issuance of a visa do not guarantee access to the Italian territory as the border authorities, performing the last check, have a right to prevent foreigners to enter in Italy and to force them back to their country of origin.

P.S. PASSPORTS:

- The passport submitted must be valid for expatriation. It should be issued not earlier than 10 years ago (Art. Visa Code 12) and it should contain at least two blank pages. Passports with an extended validity period will not be accepted.
- Any other passports – either valid or expired - owned by the applicant, should be submitted together with the copies of all pages.

Note:

All documentation in Azerbaijan language, except for passports, should be translated into Italian or English.